uLearn Guide for TestGenius

uLearn is an online proctoring service that provides automated as well as live online monitoring via webcam and screen capture. To learn more, visit <u>ulearn.io</u>.

Technology Requirements

- A computer or laptop running the Google Chrome browser
 - Mobile devices such as phones and tablets are not supported.
- A webcam, either internal or external
- A microphone
- A reliable internet connection

Setup and Install the uLearn free Chrome browser extension

1. To participate in a uLearn proctored test, the organization you are testing for will send you an email that contains a test link within. Click the link in your email to begin the uLearn proctoring process. If the link is not "clickable," please carefully copy and paste it into the Address Bar (*not the Search Bar*) of your Chrome browser.

This is a time-sensitive request. You must begin the testing between 3/21/2023 11:30:00 AM and 3/23/2023 11:29	9:00
Good luck!	
To begin the test, please click on the following link:	
Test Link: https://app.ulearn.io/biddle/1088047282698145792	

2. Clicking the link to install shown below will take you to the Chrome Web Store.

Welcome to uLearn proctor! This Test requires you to install the uLearn extension into your browser. Step 1: Install uLearn Proctor extention into Google Chrome. Click here to install Step 2: Click on "Add to Chrome" button to install the extension. e.g. U U U Learn - Online Proctoring Tool Add to Chrome Step 3: After installing the extension, you can proceed with your test.	Learn
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Note: Please ensure that you are not in "Incognito mode" on your Chrome browser, else you will not be able to proceed with your test.	ote: Please ensure that you are not in "Incognito mode" on your Chrome browser, else you will not be able to proceed with your test.

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3. Click Add to Chrome and then Add Extension.



After successfully installing the Chrome extension, close the tab and return to the uLearn Proctor tab to continue.

Starting a test with uLearn proctor

1. On reaching this screen, the uLearn window will appear on your page where you can begin your system compatibility check. Click the Start button to begin the compatibility check.







2. For proctoring to work, you will need to allow the uLearn extension to access your webcam and microphone as shown below.

rour information (for example, pl card numbers) is private when it Learn more	sent to this site.	Learn
Camera	.Block ·	
Microphone	Ack (dofn it)	1
Certificate (Valid) Cockles (9 in use) Site setSings	te sure that your webcam and r you will be monitored via webc	microphone are cam and microp
entT	Click on allow to give web	cam and micros
7 64	Competition in se	-
9 AI	Consumition in so Non information in sold numbers sign	mane mane nate also dia set tot

3. The next step is to test your microphone. Click on the "Start Speaking" button and speak anything in your natural speaking voice. If your voice is detected successfully, you will be prompted to proceed further, otherwise you will be asked to test the microphone again.

ULearn
Vour active microphone: Default - Microphone (Realtek High Definition Audio) Input Level:
START SPEAKING





4. After successfully testing the microphone, you will be prompted to provide a snapshot of your face. Align your face within the given blue frame and capture your snapshot by clicking the button. You will be prompted to proceed further if captured successfully, otherwise you will be asked to capture again with proper lighting on your face.



5. Next, you will need to 'Upload' or 'Take a Picture' of your government-approved ID card for verification. You may upload a photo of your ID, or use the webcam to capture a picture of it. Your ID will be verified and if software cannot tell that the name and picture of your ID card match, you will get an error. You can try again, or you can give an explanation in the space provided as to why the software cannot tell that the name and photo do not seem to match.







6. The last configuration is to enable screen sharing. Click on the provided link to start sharing your screen.

You are-	equired to share your screen to start the test.
Please Selec	Click Here to share your screen as shown below.
	Share your Koren
	alan West fully lower Application Window

7. Read the instructions carefully, click the checkbox to agree and then choose "Proceed."

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*	Please read the instructions carefully before starting the Test.	
h	nstructions:	
1	Make sure there is sufficient light on your face and you do not move away from the test screen or it is not covered/ blocked by any object.	even your hands, while
8	Wing the test.	
3	. Do not talk to anyone or speak loudly during the test.	
4	. Do not use mobile phones or earphones during the test.	
5	Keep a check on your proctor chat window. A Proctor may try to reach you for important messages in case of live proctored tests. In autom	ated proctored tests there
N	ili be no proctor chat window.	
	have read and understood the above instructions.	PROCEED
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8. You have now completed the uLearn set up and will now be taken to the test itself. Click on the "Begin Testing" button will start the assigned test.

TestGenius C	Online Testing
Organizatio	n: uLearn
Test Battery: 22	2March 2023 Test
Test Code: C8	10312682203023
Test Taker Nan Click the button bel	ne: Chandrakant Patil low to begin. Tests will automatically be administered in the order that they are listed.
<u>Test List</u> Alpha Filing Proofreading 1	
ATTENTION SAFA Click Here for Instru	RI USERS: Please click the link below and read the additional instructions before you begin testing. uctions
Begin Testing	
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